

**TOWN OF BOW MAR, COLORADO  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING HELD ON  
DECEMBER 11, 2023**

A special meeting of the Board of Trustees of the Town of Bow Mar, Colorado was held on Monday, December 11, 2023, at 7:00 p.m., at the Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, Colorado.

Present:

Mayor:	Bryan Sperry
Mayor Pro Tem:	Marsha Dennis
Trustees:	Leslie Hinton
	Margo Ramsden
	David Peterson
	Andy Swanson

Absent was Trustee Carlson whose absence was excused.

Also, in attendance were:

Ken Fellman, Kissinger & Fellman, Town Attorney  
Bret Cottrell, Police Chief  
Jason Miner, Miner & Company. Ltd.  
Sue Blair and Kayla Blair, CRS of Colorado

Agenda: Upon motion duly made, seconded, and unanimously carried, the agenda was amended to remove the Lifescape Agreement and to move the roadwork item under the old business.

Consent Agenda: Upon motion duly made, seconded, and unanimously carried to amend the minutes and the Treasurer's Report and vouchers payable were approved as presented.

Roadwork and Funding Options for 2025: Trustee Peterson went over the handouts that were presented at the meeting. These handouts included the current work, additional work and traffic calming and the maintenance program. He told the Board Mr. Miner, Kumar and himself did a drive along through the Town to put together a plan for completion. A discussion took place on minor changes to the budget numbers. Mr. Miner went over the handouts. He spoke about the future of the roads and necessary routine maintenance and the recommendations from Kumar. Mayor Sperry let the Board know that not a lot has changed with the traffic calming part. He got some feedback from Columbine Valley and it was all positive. He noted that this is still a good time to do this project and it will be a good program for 20 years plus. Trustee Ramsden stated that a traffic calming study needs to be prepared. Mayor Sperry noted that there will be one prepared. Mayor Sperry told the Board that there will be different calming recommendations at the next meeting. Trustee Hinton asked how this project is getting to the residents and the Mayor responded that when the draft designs are complete, then by the website, bulletin, and an e-blast. Discussion ensued regarding a study session to educate the community on the plans and answer any questions. A study session will be held on Monday, January 22, 2024 at 6:00 p.m.

Commissioners Reports:

Public Safety: Chief Cottrell reviewed the monthly report with the Board. He told the Board that their part time officer is out of training and is patrolling the streets.

Finance: Trustee Dennis reports that as of November 30th, total revenue was 130% of the year-to-date budgeted amount while operating expense was at 104%. General government was 81% of budget, public safety 91%, parks and rec 277%, and public works 83%.

Total year-to-date operating surplus is \$212,069 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$365,788 results in a total year-to-date surplus of \$577,857.

In November, we did not collect any property tax or road mill funds. Other sources of revenue included specific ownership tax, highway user tax, interest and Xcel and cable franchise tax. The Town landscape beautification cost was \$16,380. The Bow Mar Drive path paid from Jeffco Open Space Funds was \$25,224. Road resurfacing cost was \$13,171. All other expenses were as anticipated.

Building: The Board reviewed the report included in the meeting packet.

Parks and Recreation: There was no report for this month.

Public Works: Trustee Peterson reported that he will be changing the streets signs to 20 mph by the end of the month and he would like to do an e-blast to the residents.

Intergovernmental: Trustee Swanson let the Board know that he has heard of a new company called Ting. This company lays fiber and he has sent an email to them regarding costs, etc. Mr. Fellman said that he has heard of this company and that they have a good reputation. Mr. Fellman will provide his contact information for Ting to Trustee Swanson.

Attorney's Report: Mr. Fellman told the Board that he has a meeting with Trustee Peterson and Mr. Miner tomorrow on infrastructure fiber with Century Link. The street code needs more updating and there will be more to come on that item. He also let the Board know that he and Mr. Scarbeary have a meeting with Trustee Carlson and Mr. Weiss on the building code. Also, in a couple days, the Board will see an email containing a letter regarding the law firm merger and new firm that Mr. Fellman and Mr. Scarbeary will be joining.

Clerk's Comment: Ms. Blair let the Board know that the next meeting falls on Martin Luther King Day and asked the Board if they would like to move the meeting. The meeting was moved to January 22, 2024. Also, she explained that the public safety IGA with Columbine Valley terminates at the end of the year. An extension of the IGA was prepared by Columbine Valley's legal counsel that extends the IGA for one year. Both the Administrative and Public Safety IGAs will expire at the end of 2024. Mr. Fellman stated that he had no changes to the extension. Upon motion duly made, seconded, and unanimously carried the Board approved the extension of the Public Safety IGA with the Town of Columbine Valley.

Mayor's Report: Mayor Sperry reported that he did a day and night shift with Columbine Valley police and experienced some traffic stops and saw what they deal with daily. He had very good experience and thought it was very helpful. He learned a lot and thanked the Chief. He noted that he is very excited for the new flock camera on Tufts as it has good coverage.

Old Business:

Adoption 2024 Budget: Trustee Dennis presented the 2024 budget to the Board and noted that the Town has not received the final assessed valuation from Jefferson County. Upon motion duly made, seconded, and unanimously

carried the Board adopted the 2024 budget, approved the 2024 appropriations, and authorized Trustee Dennis and Clerk Blair to adjust the mill levies once the final Jefferson County assessed valuation is received.

New Business:

Contract with Ruf Country: Trustee Hinton presented this item to the Board. Upon motion duly made, seconded, and unanimously carried, the Board approved the contract as presented.

Adjournment - There being no further business to come before the Board, the meeting was adjourned at 8:15

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pm.  
*Bryan L. Sperry*  
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*Sue Blair*  
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*Bryan Sperry, Mayor*

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*Sue Blair, Town Clerk*