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TOWN OF BOW MAR, COLORADO
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING HELD ON
APRIL 15, 2024

A regular meeting of the Board of Trustees of the Town of Bow Mar, Colorado was held on Monday, April 15 2024, at 6:00 p.m., at the Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, Colorado.

Present:

Mayor:	Bryan Sperry
Mayor Pro Tem:	Marsha Dennis
Trustees:	Leslie Hinton
	Margo Ramsden
	David Peterson
	Andy Swanson
	Jane Carlson

Also in attendance were:

Ken Fellman and Wilson Scarbeary, Wilson Williams Fellman Dittman, Town Attorney
Sergeant Jamie McMillan
Sue Blair and Kayla Blair, CRS of Colorado
Peggy Bent, Resident
Jim Chrisman, Resident
Chris Mease, Resident
Liz Osborne-Manning

Agenda: Upon motion duly made, seconded, and unanimously carried, the agenda was approved as presented.

Public Comment: There was no public comment.

Consent Agenda: Upon motion duly made, seconded, and unanimously carried, the minutes were approved as presented, as well as the Treasurer's report.

Commissioners Reports:

Public Safety: Sergeant Jamie McMillan reviewed the monthly report to the Board. He noted that last month, a stolen jeep ended up in the lake and there were a lot of traffic stops made.

Finance: Trustee Dennis reports that as of March 31st, total revenue was 30% of the year-to-date budgeted amount while operating expense was at 13%. General government was 34% of budget, public safety 25%, parks and rec 7%, and public works 3%.

Total year-to-date operating surplus is $172,571 and the net non-recurring income (building permits/road impact fees less building inspection expense) of $42,548 results in a total year-to-date surplus of $215,119.

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In March, we collected $300,857 in property tax and road mill funds. Other sources of revenue included specific ownership tax, highway user tax, interest and Xcel franchise tax. The clerk services expense was high due to additional work regarding the ballot questions, election and audit. The attorney fees were higher than normal due to the following issues, change to building code, right of way, pocket park, tabor, and IGA with water board. All other expenses were as anticipated.

Building: Trustee Carlson referred the Board to the meeting packet containing her report. In April, the Town collected $17,058.85 in permit fees, $9,493.00 in transportation utility fees, and license fees totaling $1,140.00 for a total collected of $27,691.85. The building inspector was paid a total of $6,995.00.

Parks and Recreation: Trustee Hinton reported to the Board that the greenway was cleaned up. Bear Creek is coming out on May 2nd to clean up the tree damaged on Sheridan. The weed control is going to be starting up next week and the entrance of Mary's Meadow is underway. The survey has been completed for the area for the new Mary's Meadow entrance improvements and they are just waiting on the bid packet from Architerra.

Public Works: Trustee Peterson reported that Mr. Miner finished the RFP for Sombrero and Longhorn with an option to do Bow Mar Drive. The Town will receive $465k for the roads in 2025. Also, potholes will be repaired starting next month. The dog beach has mud holes, and he has been working with Platte Canyon Water on fixing the issues. C&L is also going to come out to check for leaks in the area.

Intergovernmental: Trustee Swanson informed the Board that he had received the water assessment for March and April from Grant Ranch for testing the water and the results didn't come out well. He asked them to get a second opinion on this matter and requested that they respond within seven days. He asked the Board if they could keep up with the water testing and the fence project since he is leaving the Board.

Clerk's Comment: Clerk Blair confirmed the next regular meeting date. Also, she presented the Election Certification to the Board.

Mayor's Report: The Mayor thanked those in attendance who submitted their names for either Mayor or Trustee of Bow Mar. Mayor Sperry also gave a big thank you to CRS staff for running such a successful election, noting that election work is difficult. He is very grateful that question 2B passed, as it is crucial for moving forward with paving of the Town's roads. He noted that paving and maintenance has historically been a tough problem for the Town to solve and his goal of finding a long term solution has become a reality. Finally, he thanked former Mayor Rick Pilgram for his support and guidance. This was not an easy task to get done and obtaining the funding to move forward will continue to improve the town.

New Business:

Conduct Public Hearing to 2023 Budget Amendment: Mayor Sperry opened the public hearing at 7:26 p.m. Trustee Dennis reviewed the amendment and noted that she had to add the path project to the budget. With no public comment, Mayor Sperry closed the public hearing. Upon motion duly made, seconded, and unanimously carried, the 2023 budget amendment was approved.

Review and Consider Resolution and Contract with Lifescape: Trustee Hinton presented the contract with various exhibits to the board. Upon motion duly made, seconded, and unanimously carried, the contract with Lifescape were approved with the Exhibit for serviceberries at Sheridan declined.

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Administer of Oaths of Office to Elected Mayor and Trustees: Mr. Fellman administered Mayor Bryan Sperry's Oath of Office. The Trustees congratulated Mayor Sperry. Mayor Sperry next administered Oaths of Office for Trustees Hinton, Peterson, Carlson, Mease, Chrisman and Osborn-Manning. Next, Trustee Carlson nominated Trustee Hinton as Mayor Pro Tem. Upon motion duly made, seconded, and unanimously carried, Trustee Hinton was elected Mayor Pro Tem.

Mayor Sperry appointed the Trustees to areas of administrative responsibility, as follows:

Trustee Chrisman	Finance
Trustee Mease	Public Safety
Trustee Peterson	Public Works
Trustee Hinton	Parks and Recreation
Trustee Carlson	Building
Trustee Osborne- Manning	Intergovernmental

Mayor Sperry addressed the Board, noting how humbled he is with the support that was expressed. He acknowledged his wife's endless support. He then addressed his mother, who was in attendance, thanking her for her years of support. He is very excited to work with this new group of Trustees with the goal of improving the town while respecting its traditions.

Attorneys Report: Mr. Fellman gave brief overviews regarding the dos and don'ts serving as a Trustee, laws related to public meetings and open records requests.

Update on Building Code: Mr. Fellman stated that the code requires special notice and needs to be published before the building code can take effect. The code will be re-approved at the next board meeting.

Adjournment: There being no further business to come before the Board, the meeting was adjourned at 8:17 p.m.

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Bryan L. Sperry
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DocuSigned by:
Sue Blair
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Bryan Sperry, Mayor

Sue Blair, Town Clerk