

**TOWN OF BOW MAR, COLORADO
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
JANUARY 17, 2023**

A study session on the variance code was held at 6:00 p.m. at 4650 Bow Mar Drive, on Tuesday, January 17, 2022.

Study Session: In attendance were Mayor Sperry, Trustees Dennis, Carlson, Hinton Swanson and Ramsden. Mayor Sperry and Trustee Carlson gave an overview of the variance code. They would like to modify the variance language and make the application easier to read for the Town. After discussion, there was a suggestion of a simple code amendment that adds review to the DRB applications. Edits discussed during the work session will be made by the Town attorney and sent to the Trustees and to the DRB for review prior to making any other changes.

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Tuesday, January 17, 2023 by Mayor Sperry. The meeting was held at 4650 Bow Mar Drive, Bow Mar, Colorado. A quorum was declared present.

Present:

Mayor:	Bryan Sperry
Mayor Pro Tem:	Marsha Dennis
Trustees:	Jane Carlson
	Leslie Hinton
	Andy Swanson
	Margo Ramsden

Also in attendance were:

Attorneys	Ken Fellman and Colleen McCroskey
	David Peterson, Resident

Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Minutes: Upon motion duly made, seconded and unanimously carried, the minutes of the December meeting were approved as amended, changing "Skyridge" to "Sky Trail" under Trustee Carlson's report.

Public Comment: There was none.

Consent Agenda: Upon motion duly made, seconded, and unanimously carried, the Treasurer's Report and voucher's payable were approved as presented.

Commissioners Reports:

Public Safety – Trustee Ramsden reported that they are making great progress on the IGA with Denver that would allow Bow Mar to police Mary's Meadow. She will be meeting with the Chief later this week to review.

Finance - Trustee Dennis reports that for the month of December, that total revenue was 120% of the year-to-date budgeted amount while operating expense was at 111%. General government was 93% of budget, public safety 100%, parks and rec 170%, and public works 119%.

Total year-to-date operating surplus was \$57,233 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$171,287 results in a total year-to-date surplus of \$228,520.

In December, we collected \$2,305 in property tax and road mill funds. Other sources of revenue included specific ownership tax, highway user tax, lottery, interest and Xcel and cable TV franchise tax. Expenses of note road mill and maintenance work of \$6,773, attorney fees \$6,524, building inspections \$6,494 and Flock cameras at \$12,000. All other expenses were as anticipated.

Public Works – There was no report.

Parks and Recreation – Ms. Hinton reported that there was some graffiti on the sign at Sheridan, but it has been cleaned up. The Christmas lights will be taken down soon. The upright on the Belleview Town sign has been repaired and the electrician is working on a power issue with Xcel.

Building – Trustee Carlson reviewed a recap of projects for 2022. In January, the Town collected \$26,271.88 in permit fees, \$24,350.50 in transportation utility fees, license fees totaling \$440, for a total collected of \$51,062.38. The building inspector was paid a total of \$5,593.75.

Intergovernmental – There was no report.

Attorney's Report – There was no report.

Clerk's Comments – There was no report.

Mayor's Report – Mayor Sperry gave a brief update on the road work and snow removal. He thanked Trustee Ramsden for her positive meeting with representatives from the Mayor's office in Denver. Denver appears to be willing to enter into an agreement with Bow Mar for the policing of Mary's Meadow. Under the agreement, the City of Denver would grant our chief and his department the authority to enforce City of Denver code in Mary's Meadow. Currently, Bow Mar does not have the ability to police this area and this agreement would be another important step in preventing crime in our community. Mayor Sperry thanked Trustee Swanson for his hard work on the two road projects this past summer and went over a list of accomplishments that had happened during the past year including the paving and improved shoulder work to the Berry Curve and Aspen. Trustee Swanson was appointed to the intergovernmental position and will work with Mayor Sperry to look for additional federal and/or local funding and grants for our community. Mayor Sperry also discussed a number of projects he would like to see accomplished in 2023 including a road paving project, a long term solution to paving the remaining streets in need of repair, crime prevention which includes the Mary's Meadow IGA with Denver, disaster planning, updates to our current building code, clarification to the variance process, internet options and a plan for upgrades to service, landscaping to the Berry Curve entrance now that power has been brought to the area, further improvements to our Town entrances and bridle path improvements which include additional landscaping and a walking trail.

New Business:

Administrator of Oath of Office and Certificate of Appointment of Trustee David Peterson: Mayor Sperry administered the Oath to Trustee David Peterson.

Lifescape Outdoor Services Contract: Upon motion duly made, seconded and unanimously carried, the Board voted to approve the contract with Lifescape Outdoor Services.

DocuSigned by: Adjournment - There being no further business to come before the Board, the meeting was adjourned.
Bryan L. Sperry DocuSigned by: *Sue Blair*
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Bryan Sperry, Mayor

Sue Blair, Town Clerk